



GETTING PREPARED GUIDE

Thank you for your interest in Serve our Co-ops; Serve our Country. We look forward to working with you to provide veterans, service members and military spouses, with the opportunity to continue their mission of serving America’s suburban and rural communities. The purpose of this Getting Prepared Guide is to help you prepare your co-op and your workforce to foster veterans and military spouses at your workplace.

Updated April 2019

Step	Description	Action
1	Join the Coalition. Join the co-op network to increase the focus on employing and honoring veterans.	<ul style="list-style-type: none"> • Complete the “Join the Coalition” form on www.ServeVets.coop.
2	Celebrate Joining the Coalition. Share with your employees, members and community that you have joined the coalition and are increasing your focus on hiring veterans, service members and military spouses.	<ul style="list-style-type: none"> • Announce participation to your employees. • Consider a short press release to share the news with your community. • Offer your veterans the opportunity to support co-op’s recruiting, interviewing and onboarding effort.
3	Identify Your Veterans. Identify employees with military experience.	<ul style="list-style-type: none"> • Ask employees to voluntarily self-identify as an employee with military experience or related to someone with military experience. (This group should include veterans, guards, reservists and military spouses).
4	Participate in Veteran Hiring Training. Encourage key members of your staff to participate in training sessions to support employing and honoring veterans and military spouses at your co-op.	<ul style="list-style-type: none"> • Email Michelle.Rostom@nreca.coop to participate in the next available NRECA training session. Learn about the program and how to get started. • View the How to Source Military Talent webinar on cooperative.com.